

**FORSYTH COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: DECEMBER 5, 2019 AGENDA ITEM NUMBER: 17

SUBJECT: RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT FOR SOFTWARE SUBSCRIPTION BETWEEN FORSYTH COUNTY AND MCCI, LLC, TO PURCHASE DOCUMENT IMAGING SUBSCRIPTION SERVICES (MANAGEMENT INFORMATION SERVICES)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

ATTACHMENTS: YES NO

SIGNATURE: _____ COUNTY MANAGER DATE: _____

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT FOR SOFTWARE
SUBSCRIPTION BETWEEN FORSYTH COUNTY AND MCCi, LLC, TO PURCHASE
DOCUMENT IMAGING SUBSCRIPTION SERVICES
(MANAGEMENT INFORMATION SERVICES)**

WHEREAS Forsyth County issued a Request for Quotes for Laserfiche document management technology on October 11, 2019, and proposals were received and publicly opened by the City/County Purchasing Department at 12:00 p.m., on November 1, 2019, and the following proposals were received:

MCCi, LLC	\$81,680.00
Global Solutions Group, Inc	Nonresponsive
Accelerated Information Systems	Nonresponsive

WHEREAS proposals submitted by Global Solutions Group, Inc., and Accelerated Information Systems failed to meet all the County's specifications to provide a functional, compliant, and integrated connection meeting the State guidelines for the NCFAST system, and are considered nonresponsive; and

WHEREAS it is the recommendation of the County Manager, the Chief Technology Officer, and the Purchasing Director that a contract be awarded to MCCi, LLC, the lowest responsible, responsive proposer meeting all proposal specifications in the amount of \$81,680.00;

NOW, THEREFORE, BE IT RESOLVED, that the Forsyth County Board of Commissioners hereby authorizes the County Manager and Clerk to the Board to execute, on behalf of Forsyth County, a contract with MCCi, LLC, to provide Laserfiche document management subscription services at a cost not to exceed \$81,680.00, with an option to renew or amend the contract for subsequent fiscal years, for a maximum of three years duration, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute subsequent contracts or contract amendments for these services within budgeted appropriations in current and future fiscal years, for a maximum of three years duration, if these services continue to be necessary.

Adopted this 5th day of December 2019.