FORSYTH COUNTY

BOARD OF COMMISSIONERS

MEETING DATE: December 5, 2019

DRAFT

AGENDA ITEM NUMBER:

SUBJECT: A. RESOLUTION APPROVING THE PURCHASE OF VEHICLES FOR USE BY THE FORSYTH COUNTY SHERIFF'S OFFICE UTILIZING THE NORTH CAROLINA SHERIFFS' ASSOCIATION GROUP PURCHASING PROGRAM B. AMENDMENT TO THE LAW ENFORCEMENT EQUITABLE DISTRIBUTION SPECIAL REVENUE FUND C. AMENDMENT TO THE FISCAL YEAR 2019-2020 BUDGET ORDINANCE TO APPROPRIATE FORFEITURE FUNDS FROM THE FEDERAL EQUITABLE SHARING PROGRAM (FORSYTH COUNTY SHERIFF'S OFFICE) COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: **SUMMARY OF INFORMATION:** The Forsyth County Sheriff's Office is enhancing/revitalizing the volunteer Sheriff's Citizen Patrol program (SCP). To support this endeavor, four additional vehicles will be acquired using forfeiture funds from the federal Equitable Sharing Program. No additional funds or General Fund revenues are being requested. SCP volunteers will be assigned to assist and support sworn and nonsworn staff members, as needed. Duties can include community service functions (parades, fair, etc.), acting as a human resource in emergencies and significant special events, designated administrative functions, assist with accreditation (CALEA), Records Unit data entry, Hall of Justice security, firearms range training, security checks, senior citizen checks, residential watch, Pistol Permits unit workload, school security, etc. The amendment to the Law Enforcement Equitable Distribution Special Revenue Fund transfers \$67,004.84 in Federal Drug Forfeiture funds to the General Fund. The Budget Ordinance Amendment transfers these funds from the General Fund to the Sheriff's Budget. Finally, this item includes a Resolution to Award the purchase of the vehicles to Capital Chevrolet, Inc., in an amount not to exceed \$67,004.00 (includes tax, title and tag) under the North Carolina Sheriffs' Association group purchasing program pursuant to N.C.G.S. 143-129(e)(3). ATTACHMENTS: yes SIGNATURE: DATE: COUNTY MANAGER

RESOLUTION APPROVING THE PURCHASE OF VEHICLES FOR USE BY THE FORSYTH COUNTY SHERIFF'S OFFICE UTILIZING THE NORTH CAROLINA SHERIFFS' ASSOCIATION GROUP PURCHASING PROGRAM (FORSYTH COUNTY SHERIFF'S OFFICE)

WHEREAS the Forsyth County Sheriff's Office is enhancing the Citizen Patrol Program, and four additional vehicles will be needed to support this endeavor;

WHEREAS the Sheriff's Office has determined that the 2020 Chevrolet Malibu is the most appropriate vehicle model for such use;

WHEREAS the Sheriff's Office obtained two informal bids for the vehicles, with a price for each as follows:

Modern Chevrolet Winston-Salem \$20,958, plus tax/title/tags Flow Winston-Salem \$21,935, plus tax/title/tags

WHEREAS the North Carolina Sheriffs' Association Group Purchasing Program, a formally organized competitive bidding group purchasing program pursuant to N.C.G.S. 143-129(e)(3), offers 2020 Chevrolet Malibus, through Capital Chevrolet, Inc., at a price of \$16,207 each, plus tax, title, and tags;

WHEREAS the Sheriff's Office has received approval from the Department of Justice to use forfeiture funds from the federal Equitable Sharing Program for these vehicles; and

WHEREAS it is the recommendation of the County Manager, the County General Services Director, and the City/County Purchasing Director that a contract for the purchase of four 2020 Chevrolet Malibu vehicles be awarded to Capital Chevrolet, Inc., in a total amount not to exceed \$67,004.84, including tax, title, and tags;

NOW, THEREFORE, BE IT RESOLVED, by the Forsyth County Board of Commissioners, that the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, a contract with Capital Chevrolet, Inc., for the purchase of four 2020 Chevrolet Malibu vehicles for use by the Forsyth County Sheriff's Office in an amount not to exceed \$67,004.84, including tax, title and tags, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 5th day of December 2019.

FORSYTH COUNTY, NORTH CAROLINA AMENDMENT TO LAW ENFORCEMENT EQUITABLE DISTRIBUTION SPECIAL REVENUE FUND

FROM: BUDGET & MANAGEMENT

MEETING DATE:

December 5, 2019

EXPLANATION:

The amendment to the Law Enforcement Equitable Distribution Special Revenue Fund transfers \$67,004.84 in forfeiture funds from the federal Equitable Sharing Program to the General Fund. The Budget Ordinance Amendment transfers these funds from the General Fund to the Sheriff's Budget.

BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE LAW ENFORCEMENT EQUITABLE DISTRIBUTION SPECIAL REVENUE FUND IS HEREBY AMENDED AS FOLLOWS:

INCREASE:

SECTION 1. REVENUES

Special Revenue Fund

Law Enforcement Equitable

\$67,004.84

INCREASE:

SECTION 2. APPROPRIATIONS

Distribution Special Revenue Fund

Special Revenue Fund

Transfer to General Fund

\$67,004.84

NATURE OF TRANSACTION:

1 Additional Revenue Available

Transfer within Accounts of

Same fund

APPROVED BY BOARD OF COUNTY COMMISSIONERS AND ENTERED ON

MINUTES DATED

AGENDA ITEM NUMBER

[X] Other: Appropriate Law Enforcement

Equitable Distribution Special Revenue Funds for Transfer to General Fund

FORSYTH COUNTY, NORTH CAROLINA AMENDMENT TO 2019-2020 BUDGET ORDINANCE

FROM: BUDGET & MANAGEMENT MEETING DATE: __December 5, 2019

EXPLANATION:

The amendment to the Law Enforcement Equitable Distribution Special Revenue Fund transfers \$67,004.84 in forfeiture funds from the federal Equitable Sharing Program to the General Fund. The Budget Ordinance Amendment transfers these funds from the General Fund to the Sheriff's Budget.

BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT FUNDS ARE AUTHORIZED AND ARE HEREBY APPROPRIATED FOR THE AMENDMENT TO THE FY 2019-2020 BUDGET ORDINANCE AS FOLLOWS:

INCREASE: <u>SECTION 1. REVENUES</u>

General Fund

Other Financing Sources-

Transfer from Law Enforcement Equitable

Distribution Special Revenue Fund

\$67,004.84

INCREASE: SECTION 2. APPROPRIATIONS

General Fund

Sheriff

\$67,004.84

NATURE OF TRANSACTION:

[X] Additional Revenue Available

[] Transfer within Accounts of

Same fund

[] Other:

APPROVED BY BOARD OF COUNTY COMMISSIONERS AND ENTERED ON

MINUTES DATED

AGENDA ITEM NUMBER