# **FORSYTH COUNTY**

## **BOARD OF COMMISSIONERS**



| MEETING DATE: November 28, 2016 AGENDA ITEM NUMBER:  |  |  |  |  |
|--|--|--|--|--|
| SUBJECT:   |  |  |  |  |
| RESOLUTION AWARDING CONTRACTS FOR THE PURCHASE OF FURNITURE, FIXTURES AND EQUIPMENT FOR THE FORSYTH COUNTY CENTRAL LIBRARY (GENERAL SERVICES DEPARTMENT AND CITY/COUNTY PURCHASING DEPARTMENT)   |  |  |  |  |
| COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:   |  |  |  |  |
| SUMMARY OF INFORMATION:  |  |  |  |  |
| After due advertisement, bids were received September 20, 2016, for the purchase of furniture, fixtures and equipment for the Forsyth County Central Library. The bid document grouped all items into specific product categories allowing the County to select the lowest responsible, responsive bidder for each of four product categories: End Panels, Shelving, Open Line Furniture, and Systems Furniture. A complete summary of the bids received are provided on Attachment A, which is attached hereto and incorporated herein by reference. The lowest responsible, responsive bidder for each of the four product categories are as follows:                                    |  |  |  |  |
| VendorCategoryTotal Bid AmountCarolina Furnishing & Design, LLCEnd Panels\$134,773.27Carolina Furnishing & Design, LLCShelving185,126.55Furniture Solutions Plus, LLCOpen Line Furniture559,573.27PMC Commercial Interiors, Inc.Systems Furniture70,480.78   |  |  |  |  |
| Following the review and evaluation of the bids received for compliance with the bid specifications by the Interior Designer and County Staff, it is the recommendation of the County Manager, the General Services Director, and the Purchasing Director that contracts be awarded to the lowest responsible, responsive bidders as follows: Carolina Furnishing & Design, LLC in the amount of \$134,773.27 for end panels; Carolina Furnishing & Design, LLC in the amount of \$185,126.55 for shelving; Furniture Solutions Plus, LLC in the amount of \$559,573.27 for open line furniture; and to PMC Commercial Interiors, Inc. in the amount of \$70,480.78 for systems furniture. |  |  |  |  |
| ATTACHMENTS:- [X] YES [] NO  |  |  |  |  |
| SIGNATURE:DATE: COUNTY MANAGER   |  |  |  |  |

# RESOLUTION AWARDING CONTRACTS FOR THE PURCHASE OF FURNITURE, FIXTURES AND EQUIPMENT FOR THE FORSYTH COUNTY CENTRAL LIBRARY (GENERAL SERVICES DEPARTMENT AND CITY/COUNTY PURCHASING DEPARTMENT)

WHEREAS, after due advertisement, bids were received and publicly opened by the City/County Purchasing Department at 10:00 a.m. on September 20, 2016, for the purchase of furniture, fixtures and equipment for the Forsyth County Central Library, and the complete summary of bids received are provided on Attachment A, which is attached hereto and incorporated herein by reference; and

WHEREAS, following review and evaluation by the Interior Designer and County Staff for compliance with bid specifications, the vendors who provided the lowest responsible, responsive bid for each category are as follows:

| <u>Vendor</u>                | Category            | Total Bid Amount |
|------------------------------|---------------------|------------------|
| Carolina Furnishing & Design | End Panels          | \$ 134,773.27    |
| Carolina Furnishing & Design | Shelving            | 185,126.55       |
| Furniture Office Solutions   | Open Line Furniture | 599,573.27       |
| PMC Commercial Interiors     | Systems Furniture   | 70,480.78        |

WHEREAS, it is the recommendation of the County Manager, the General Services Director, and the Purchasing Director that contracts be awarded to the above-identified lowest responsible, responsive bidders for each category and that the County Manager be authorized to execute contracts, on behalf of Forsyth County, in those amounts with each vendor.

NOW, THEREFORE, BE IT RESOLVED by the Forsyth County Board of Commissioners that contracts for the purchase of furniture, fixtures and equipment for the Forsyth County Central Library are hereby awarded to Carolina Furnishing & Design in the amount of \$134,773.27 for end panels, Carolina Furnishing & Design, LLC in the amount of \$185,126.55 for shelving, Furniture Office Solutions in the amount of \$185,126.55 for open line furniture, and PMC Commercial Interiors in the amount of \$70,480.78 for systems furniture; and that all other bids are hereby rejected.

BE IT FURTHER RESOLVED that the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, contracts for the purchase of furniture, fixtures and equipment for the Forsyth County Central Library, as identified herein with Carolina Furnishing & Design, Furniture Office Solutions and PMC Commercial Interiors, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 28th day of November 2016.

#### Attachment A

#### **BID TABULATION**

#### Forsyth County Central Library

#### **End Panels**

| Business                          | Base Bid  |
|-----------------------------------|-----------|
| Carolina Furnishing & Design, LLC | \$134,773 |
| Simmons Office Interiors, Inc.    | \$210,417 |
| Cba Charlotte, Inc.               | \$210,417 |

# Shelving

| Business                          | Base Bid  |
|-----------------------------------|-----------|
| Carolina Furnishing & Design, LLC | \$185,127 |
| Cba Charlotte, Inc.               | \$200,577 |
| Patterson Pope, Inc.              | \$210,417 |

## **Open Line Furniture**

| Business                       | Base Bid  |
|--------------------------------|-----------|
| *Cba Charlotte, Inc.           | \$125,243 |
| Furniture Solutions Plus, LLC  | \$599,573 |
| Alfred Williams & Company      | \$689,596 |
| PMC Commercial Interiors, Inc. | \$829,728 |

<sup>\*</sup>Bid was incomplete

## **Systems Furniture**

| Business                       | Base Bid  |
|--------------------------------|-----------|
| PMC Commercial Interiors, Inc. | \$70,481  |
| Alfred Williams & Company      | \$108,252 |