FORSYTH COUNTY

BOARD OF COMMISSIONERS

MEETING DATE: September 26, 2016	AGENDA ITEM NUMBER:	5

SUBJECT: RESOLUTION AUTHORIZING EXECUTION OF AN AMENDMENT TO A

CONTRACT FOR SECURITY SERVICES AT VARIOUS COUNTY FACILITIES

(GENERAL SERVICES DEPARTMENT)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

The General Services Department is responsible for overseeing contracted security services at various County facilities. These security services include the following goals: protect life; prevent unauthorized access to County facilities; maintain order; deter criminal attacks against employees, contractors, visitors, and property; cooperate with law enforcement agency criminal investigations; deter terrorist acts against County assets; and prevent damage to County property and data.

On December 21, 2015, the Forsyth County Board of Commissioners adopted a Resolution awarding and authorizing execution of a contract with AlliedBarton Security Services LLC to provide security services for specified Forsyth County facilities for an initial one year term at the annual cost not to exceed \$1,150,000 with the option to extend the contract, in one-year increments, for up to two additional 12 month periods, provided that both the County and the Provider are in agreement and funds are available for this purpose.

At the time of the original Request for Proposals (October 2015) the following facilities/events were purposely not included for various reasons:

Dental Clinic – The County leases approximately 5,000 sq ft of space at 501 N. Cleveland Ave. The new lease agreement was effective December 1, 2015. Per the lease agreement, security services are not included. The County previously contracted with Lankford Protective Services at an annual contract amount of \$24,000 to provide these services. AlliedBarton Security Services proposes to provide 42.5 security guard hours per week (coverage for normal business hours) at an annual cost of \$30,673.76.

Behavioral Health Complex – The County previously contracted with Lankford Protective Services at the annual contract amount of \$55,582.80 to provide security services for the Behavioral Health Complex. Due to AlliedBarton Security Services' recommendation, the scope of this coverage was reduced to provide 50 security guard hours per week (coverage for normal business hours) at an annual cost of \$38,391.60. The reduction in this scope is recommended due to the shared resources that AlliedBarton Security Services can now provide at the Health Services Campus due to

having security guards stationed at the Department of Social Services, Public Health, Dental Clinic, and Behavioral Health Complex.

New Central Library – Upon completion of the building, security services will be provided. In the past, security services were provided by Lankford Protective Services at the annual cost of \$20,354.88. AlliedBarton Security Services proposes to provide 20 security guard hours per week at the annual cost of \$14,050.40. The proposed start date is March 1, 2017.

Festival of Lights – Due to the timing of the original Request for Proposals, the Festival of Lights had not yet taken place and it was too late to make a change due to the scale of the event, transition time, training required, etc. This amendment will increase the scope of the contract to include coverage for forty-six evenings (November 18 through January 1) with a total of forty-five hours per evening of security guard coverage for this event. For last year's event, the Parks and Recreation Department contracted with Lankford Protective Services for event security at a total cost of \$26,500. AlliedBarton Security Services recommends several changes to the coverage provided including the addition of a full time Company Police Officer. Therefore, AlliedBarton Security Services not-to-exceed proposal for security services for the Festival of Lights is \$47,878.56.

Vehicles - Also included in this amendment is an adjustment to the contract to include three vehicles. The original RFP only accounted for two vehicles. The additional vehicle is needed to service the parks.

This proposed amendment incorporates these facilities/events into the security services contract with AlliedBarton.

Therefore, it is recommended by the County Manager and the County General Services Director that the contract with AlliedBarton Security Services to provide security services at various County facilities be amended effective July 1, 2016 to include the above facilities/events at an increased annual cost not to exceed \$1,261,289.03.

SIGNATURE: O. X Pudlan Clatta in Moh	DATE	September	21.	2016

COUNTY MANAGER

[]NO

ATTACHMENTS:

[X]YES

RESOLUTION AUTHORIZING EXECUTION OF AN AMENDMENT TO A CONTRACT FOR SECURITY SERVICES AT VARIOUS COUNTY FACILITIES (GENERAL SERVICES DEPARTMENT)

WHEREAS, on December 21, 2015, the Forsyth County Board of Commissioners adopted a Resolution awarding a contract to AlliedBarton Security Services LLC in an annual amount not to exceed \$1,150,000 for on-site security services, for specified Forsyth County facilities, for an initial one year term, with the right to extend the contract in one-year increments, for up to two additional 12 month periods, provided that both the County and the Provider are in agreement and funds are available for this purpose; and

WHEREAS, on April 18, 2016, AlliedBarton Security Services LLC began providing on-site security services for Forsyth County facilities identified in the original proposal; and

WHEREAS, several County facilities were not included in the original proposal; and

WHEREAS, AlliedBarton Security Services LLC now proposes to provide on-site security services at the following additional County facilities/events: Dental Clinic, Behavioral Health Complex, New Central Library, Festival of Lights, and related vehicles at an additional cost of \$130,994.32; and

WHEREAS, it is recommended by the County Manager and the County General Services Director that the contract with AlliedBarton Security Services to provide on-site security services at various County facilities and events be amended effective July 1, 2016 to include the above-listed additional facilities and events and to increase the annual not to exceed cost to \$1,261,289.03; and

WHEREAS, the County Chief Financial Officer has determined that sufficient funds are available to cover the cost of this contract;

NOW, THEREFORE, BE IT RESOLVED that the County Manager and Clerk to the Board are hereby authorized to execute a contract amendment on behalf of Forsyth County, with AlliedBarton Security Services LLC consistent with the terms outlined herein, subject to a preaudit certificate thereon by the County Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

BE IT FURTHER RESOLVED that the County Manager is hereby authorized to execute, on behalf of Forsyth County, subsequent contracts or contract amendments with AlliedBarton Security Services LLC to provide these services within budgeted appropriations in the current and future fiscal years if these services are deemed necessary, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 26th day of September, 2016.

NORTH CAROLINA)	
)	FIRST AMENDMENT TO AGREEMENT CE160343
FORSYTH COUNTY)	

THE AGREEMENT, made and entered on April 18, 2016, by and between Forsyth County, North Carolina (the "County") and AlliedBarton Security Services, LLC (the "Provider"), is hereby amended, effective July 1, 2016, by the County and the Provider as follows:

Article I of the Agreement is hereby deleted, and the following shall be added as Article I:

Ĭ.

The services to be performed by the Provider shall be as:

To provide unarmed security officers, armed security officers, and Company Police Officers in order to: Protect life, Prevent unauthorized access to County facilities, Maintain order, Deter criminal attacks against employees, contractors, visitors and property, Cooperate with law enforcement agency criminal investigations, Deter terrorist acts against County assets, and Prevent damage to County property or information at various County facilities.

The following documents, attached hereto, and incorporated herein:

Attachment A - Proposal for Security Services for Forsyth County in Response to Request for Proposals for Security Officer Services dated October 14, 2015.

Attachment B - Proposal for Services Behavioral Health, Dental Clinic, and Festival of Lights

Attachment C - Proposal for Services Forsyth County Central Library and 3 Vehicles

Article III of the Agreement is hereby deleted, and the following shall be added as Article III:

III.

As full compensation for the Provider's services, the County agrees to pay the Provider the amount not to exceed One Million, Two Hundred and Sixty-One Thousand Two Hundred Eighty-Nine Dollars and Three Cents (\$1,261,289.03). Total payments under this contract are not to exceed One Million, Two Hundred and Sixty-One Thousand Two Hundred Eighty-Nine Dollars and Three Cents (\$1,261,289.03) during contract period ending April 17, 2017.

In all other respects, the Agreement as amended remains unchanged and in full force and effect. The Agreement is attached hereto and incorporated by reference, except as amended herein.

IN WITNESS WHEREOF, the County and the Provider have set their hands and seals as of the day and year first above written.

FORSYTH COUNTY, 1	NORTH CAROLINA
By:	
PROVIDER	
Ву:	
Tax Id. No.	