

**FORSYTH COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: JANUARY 28, 2013 AGENDA ITEM NUMBER: 5

SUBJECT: RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE N.C. DEPARTMENT OF PUBLIC SAFETY-GOVERNOR'S CRIME COMMISSION DIVISION, ON BEHALF OF THE 21ST JUDICIAL DISTRICT ATTORNEY'S OFFICE, FOR GRANT FUNDS TO SUPPORT THE SAFE ON SEVEN (SOS) PROGRAM (COURT SERVICES)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

Over the past five fiscal years, Forsyth County has received N.C. Department of Public Safety-Governor's Crime Commission (GCC) Division grant funding to support the Safe on Seven (SOS) Program.

The 21st Judicial District Attorney's Office requests Forsyth County to apply for a two-year grant to continue the program. This proposed grant will be submitted to the N.C. Department of Public Safety-Governor's Crime Commission Division in the amount of \$148,165.55 per fiscal year. If approved by the State, the total funding for this grant will be **\$296,331.10** for FY 2014 and FY 2015.

This grant will provide funding for three positions that are not funded through the Federal U.S. Department of Justice-Office on Violence Against Women Grant.

This grant will provide funding for two District Attorney's Office positions and the SOS Program Coordinator. A 25% match is required under the grant. The SOS program plans to meet this match requirement by including volunteer/intern hours, various donated supplies and equipment, and furnished office space at the Hall of Justice which is provided by Forsyth County. **No County Dollars will be included in this grant application. All matching funds will be provided by in-kind services or donated materials.**

The purpose of this agenda item is to authorize Forsyth County to apply for this GCC grant on behalf of the District Attorney's Office to support the SOS Program.

ATTACHMENTS: YES NO

SIGNATURE: *Jo Audley Watts, Jr.* DATE: January 17, 2013
COUNTY MANAGER

**RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE
N.C. DEPARTMENT OF PUBLIC SAFETY–GOVERNOR’S CRIME
COMMISSION DIVISION, ON BEHALF OF THE 21ST JUDICIAL DISTRICT
ATTORNEY’S OFFICE, FOR GRANT FUNDS TO SUPPORT THE
SAFE ON SEVEN (SOS) PROGRAM
(COURT SERVICES)**

WHEREAS, the 21st Judicial District Attorney’s Office requests that Forsyth County apply for a two-year Governor’s Crime Commission grant for FY 2014 and FY 2015 in the amount of \$296,331.10 to support the Safe on Seven (SOS) program, which provides an integrated team approach to prosecuting domestic violence with the assistance and support of the following organizations: Family Services, Inc.; the Forsyth County Clerk of Court’s Office; the Forsyth County Sheriff’s Office; the Forsyth County Department of Social Services; Legal Aid Society of Northwest North Carolina; the Winston-Salem Police Department; and Winston-Salem State University’s Center for Community Safety; and

WHEREAS, the proposed grant will be used to fund two District Attorney’s Office positions and the SOS Program Coordinator position; and

WHEREAS, the proposed grant requires a 25% local match, which will be met by including volunteer/intern hours, donated supplies and equipment, and furnished office space at the Hall of Justice which is provided by Forsyth County.

NOW, THEREFORE, BE IT RESOLVED that the Forsyth County Board of Commissioners hereby authorizes the submission of the above-described grant application to the North Carolina Department of Public Safety-Governor’s Crime Commission Division, on behalf of the 21st Judicial District Attorney’s Office to support the Safe on Seven (SOS) Program, subject to a pre-audit certificate thereon by the Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

BE IT FURTHER RESOLVED by the Forsyth County Board of Commissioners that the Chairman or County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, any necessary documents to apply for the said grant as described herein on behalf of the 21st Judicial District Attorney’s Office to support the Safe on Seven (SOS) Program, subject to a pre-audit certificate thereon by the Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this 28th day of January 2013.



Governor's Crime Commission
1201 Front Street, Suite 200
Raleigh, NC 27609
Phone: (919) 733-4564 Fax: (919) 733-4625

(Official GCC Use Only)

Grant Application

Project Number: PROJ0

Application Review

Before your application can be submitted to GCC, the following personnel must approve the application:

Project Role	Name	Review Status
Financial Officer	Paul L Fulton	Not Reviewed
Authorizing Official	Jack D Watts	Not Reviewed
Project Director	James R O'Neill	Not Reviewed

Updating project review status, please wait...

Application is complete. [Send Review Request to Financial Officer](#)

[View My Projects](#)

Project Review Comment History

Date	Comment By	Review Comment
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Name of Project: Safe on Seven Forsyth.Co	Committee Assignment: CRIME VICTIMS' SERVICES
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Organization Contacts and Personnel Information

Application Organization Information		Implementing Agency Information	
Organization Name:	County of Forsyth	Implementing Agency Name:	Forsyth County District Attorney's Office
Billing Address:	Finance Department	Address:	PO Box 20083
	201 N. Chestnut Street	Address 2:	201 N Main Street,
City:	Winston-Salem		Hall of Justice,
State:	North Carolina		seventh floor
ZipCode:	27101-0000	City:	Winston Salem
Phone:	(336) 703-2063	State:	North Carolina
DUNS Number:	72433159	ZIP Code:	27101-3901
CCR Registration:	Yes	Phone:	336-779-6511
Federal Tax ID:	566000450	Fax:	336-779-6338
Fiscal Year End Date:	06/30	For Law Enforcement Agencies	
		# of Sworn Officers:	0

Authorizing Official: Jack D Watts

If the applicant agency is a non-profit, the Authorizing Official must be the Board Chair. Sheriffs, Police Chiefs, and Executive Directors can not be Authorizing

Officials.

Financial Officer: Paul L Fulton

If the applicant agency is a non-profit, the Financial Officer must be the Board Treasurer.

Project Director: James R O'Neill

General Information

Program Priority: '13 Prosecutor's Office	Project State Date: 7/1/2013
	Project End Date: 6/30/2015

US Congressional District	Population of Project Area:
05, 12	354952
N.C. House Districts:	Project Counties:
71, 72, 73, 74, 75	Forsyth
N.C. Senate Districts:	
31, 32	

Project Summary:
Safe on Seven (SOS) will continue to provide access for rising numbers of DV,SA,ST victims in need of services by on site access to multiple agencies for the prosecution of civil and criminal DV,SA,ST cases; victim advocacy, safety planning, legal assistance & referrals to community agencies.

Qualifying Information

Does your proposal improve and/or develop interagency protocols on effective victim response?

Yes

Does your proposal improve and/or develop an advocacy council or task force to meet regularly to review current services/cases?

N/A

Does your proposal provide opportunity for professional development and/or Coordinated Community Response through training conducted by the Office on Violence Against Women, office of Victims of Crime, North Carolina Coalition Against Domestic Violence, North Carolina Coalition Against Sexual assault, North Carolina Victim Assistance Network, Department of Health and Human Services, North Carolina Justice Academy and/or North Carolina Statewide automated Victim Assistance and Notification(NC SAVAN)?

N/A

If Yes, identify the agencies included in your proposal that will provide training.

FYI: Current OVW Arrest grant provides funds for training of partners and staff.

Are there any other victim service providers located in your service area that are related to DV/SA Services?

Yes

If yes, identify them below by their agency name.

Family Services, Inc Safe Relationships Division provides crisis intervention and supportive services to families in a three county area that includes Forsyth County. Family Services operates North Carolina's oldest family shelter for victims of domestic violence. Specific services to families suffering from domestic violence, dating violence, sexual assault and stalking include 24 hour crisis intervention, safety planning, advocacy and support, individual and group counseling. Also serve victims of human trafficking. Next Step Ministries operates in Kernersville, NC offering DV victims shelter and crisis line for that area.

Are there any other victim service providers located in your service area that are related to Transitional Housing for DV victims?

Yes

If yes, identify them below by their agency name.

Family Services, Inc.; Next Step Ministries

Are there any other victim service providers located in your service area that are related to Supervised Visitation and Exchange?

No

If yes, identify them below by their agency name.

No comprehensive Supervised Visitation and Exchange Center. Note: Exchange SCAN (Stop Child Abuse Now) operates limited supervised visitation services only when child abuse has been alleged and the court orders supervised visitation at that agency.

Are there any other victim service providers located in your service area that are related to Accredited/Provisional Children's Advocacy Center serving child victims?

Yes

If yes, identify them below by their agency name.

Family Services, Inc Vantage Pointe Advocacy Center

Are there any other victim service providers located in your service area that are related to Other Children's Services?

No

Are there any other victim service providers located in your service area that are related to Batterer's Intervention Program serving batterer's?

Yes

If yes, identify them below by their agency name.

Family Services, Inc Time Out Program offers Abuser Intervention Services as well as comprehensive victim services. C.O.O.L. - New Abuser Intervention program

Are there any other victim service providers located in your service area that are related to Services to Victims of Human Trafficking?

Yes

If yes, identify them below by their agency name.

Family Services, Inc

Are there any other victim service providers located in your service area that are related to Services to Underserved population?

Yes

If yes, identify them below by their agency name.

Family Services, Inc offers services to Spanish speaking victims through 24 hr crisis line, shelter, advocacy, support groups and individual crisis intervention.

Are there any other victim service providers located in your service area that are related to Legal Services to victims?

Yes

If yes, identify them below by their agency name.

Legal Aid Of North Carolina, Forsyth County Office, Family Law Unit assists with DVPO, No Contact orders and child custody in certain DV cases.

Are there any other victim service providers located in your service area?

Yes

If yes, identify them below by their agency name.

Winston Salem Police Dept employs 2 victim assistance coordinators, Forsyth County Sheriff's Office conducts follow up on identified victims of DV,SA,ST and works in coordination with all other victim service providers, attends Family Services Domestic Violence Community Council as well as SOS staff

Within your service area, is there a law enforcement agency that has a dedicated unit focusing on

victim response/support?

Yes

If so, please identify each law enforcement agency and the number of officers and victim advocates in law enforcement (VALE's) included on each team.

Winston Salem Police Department has a Victims Assistance unit that responds to DV,SA victims as well as certain felony crimes. Forsyth County Sheriff's Office has a Detective assigned to handle follow up on identified DA cases. Victim Assistance Unit was cut due to budget limits.

Within your service area, is there a dedicated prosecutorial unit focusing on victim response/support?

Yes

If so, please indicate the location of each unit and the number of prosecutors and victim/witness legal assistants (VWLA's) included on each team.

Forsyth County District Attorney's Office- Domestic Violence Unit: 4 DA Legal Assistants, 1 full time ADA to prosecute misdemeanor DV cases, 1 ADA assigned part time to assist with prosecution of felony DV cases, 1 ADA assigned part time to supervise staff.

Abstract and Narrative

Project Abstract (The Problem): Briefly describe project's purpose, identify target population, and discuss program components which address the identified problem. Include local statistics to substantiate the need.

SOS's multi-disciplinary coordinated community response continues to address rising numbers of domestic violence, sexual assault and stalking victims in need of services from multiple agencies. SOS currently provides direct on site access to 6 agencies and referrals to many community partner agencies. It is vital for victims to have access to correct information regarding what resources are available to them, how to access these resources and to be supported in making decisions that could affect their safety. Victims are able to obtain confidential legal assistance, advice, support, advocacy

and referrals as well as protective orders and information concerning their civil and criminal court cases. In 2010, 1872 victims requested services at SOS and 2012 victims in 2011, total victims served since 2005 11,350. In 2011-Forsyth LE responded to over 9100 DV calls for service and DA processed 2631 misdemeanor DV criminal cases. These indicate the continued need for coordinated collaborative response to DV,SA, ST victims in Forsyth County.SOS has demonstrated a dependable and reliable response to victims requesting assistance and has promoted safety and stability for individuals in crisis. Random client surveys regarding services provided show a satisfaction rating average of 4.7 on a scale of 1(poor) to 5 (excellent) and over 95% of SOS clients report feeling safer after receiving services at SOS.100% report information provided was helpful in making decisions regarding their safety.

Personnel & Contractual Positions - Provide an overview as to the purpose and function positions listed in the personnel and contractual categories in the budget detail contribute to the success of the project. Please note specific job duties for the positions are provided within the budget detail. Focus on the project – do not give agency history, do not repeat the abstract.

Contracts for 3 critical staff positions in the budget; 2 with NCAOC and 1 w/ Family Services. Positions and duties: Deputy Clerk:1)liaison between SOS, the victim and judges2)execute & process civil cases through the court 3)maintain statistics for all DVPO cases; District Attorney Domestic Violence Legal Assistant:1)contact victim immediately after domestic violence arrests are made to assess safety 2)provide information on court process, bonds, release and victim safety- present to the judge 5)prepare the DA file for court(LE reports, photos, defendant's criminal record);Project Coordinator(employed by the Family Services,(local DV service agency):1)provide over site and direction to all members and staff of the collaborative partnership, striving to keep project victim focused ,2)direct services for advocacy,3)convene the SOS partner and staff meetings, 4)review client risk factors,5)grant management and 6)oversee collection/reporting of data.

Travel Budget – Please describe the purpose and benefit of travel items listed in the detail budget. Explain the types of travel to occur during the project period, such as the type of conference, training or meetings to be held for which travel is requested. Each travel item should be justified and explanation provided in this section. Training registrations should be listed under the travel category.

No Travel costs will be requested in the proposal.

Supplies/Operating Budget - Provide an explanation as to the purpose items (office supplies, field supplies, printing, postage, computer software, office rent, cell phone, utilities) listed in the supply category in the budget detail contribute the success of the project. If your budget includes a general office supply line item, please upload an attachment listing each item to be purchased within the line item. Food Beverages are unallowable expenses of the Office of Justice Programs as of October, 21, 2011.

NC Administrative Office of the Courts provides office supplies and postage costs for both the DA legal Assistant and Clerk of Court positions. The Costs are estimated averages for each position. Supply Budget line item for downtown office space and donated bankers chairs in the victims room for SOS project will be an In-Kind donation.

Equipment Budget – Provide an explanation as to the purpose items listed in the equipment category in the budget detail contribute to the success of the project.

NC Administrative Office of the Court provides computer hardware, software and support services as well as phone line and data connectivity for both DA Legal Assistant and Clerk of court positions. The costs listed are estimated averages for each position. The TV's in the victim's room are donated in-kind match.

Please identify the partners with whom you will collaborate and briefly describe how that collaboration will occur.

Collaborative partners in this project include: Forsyth County District Attorney's Office; Clerk of Court; Legal Aid of NC; Family Services; Forsyth County Sheriff's Office; Winston Salem Police Department; Forsyth County Department of Social Services ,NC Department of Community Corrections; Winston Salem State University-Center for Community Safety. On site: Family Services (intake & advocacy), Legal Aid (paralegals explain legal paperwork)and Clerk of Court(swears victim to DVPO, prepares case file for court) provide their respective services to victims at SOS requesting DVPO working as a team to assist victim. FCSO provides court security at DVPO exparte hearings, serves all DVPO in Forsyth County and talks with victim regarding safety and service of DVPO on abuser. DSS accepts referrals on victims requesting financial assistance programs. WSSU CCS compiles non identifying data and provide statistical reports.

Please describe your efforts to assist Federal Crime Victims. To ensure local federal authorities are aware of your services, you must send a letter (current year) on your agency's letterhead to your local US ATTORNEY describing the services you provide and upload a copy in Project Attachments. You may describe any additional efforts to provide services to Federal Crime Victims. This is NOT a requirement for projects administered by Law Enforcement, Prosecution, or the Courts.

All SOS services will be open for any and all Federal Crime Victims.

Project Narrative Summary: Please provide additional information about your project application.

SOS addresses the rising numbers of DV,SA,ST victims in need of services from multiple agencies. SOS provides direct on site access to 6 agencies and referrals to multiple community agencies. It is vital for victims to have access to correct information regarding what resources are available to them, how to access these resources and to be supported in making decisions that could affect their safety.

Victims are able to obtain confidential legal assistance, advice, support, advocacy and referrals as well as protective orders and information concerning their civil and criminal court cases. SOS has demonstrated a dependable and reliable response to victims requesting assistance and has promoted safety and stability for individuals in crisis. Client surveys regarding services provided show a ratings average of 4.7 on a 1(poor) to 5 (excellent) scale,95% of SOS clients report feeling safer after receiving services at SOS, 100% report info/services helpful in making decisions on safety.

Project Timeline of Activities:

Timeline: The SOS project will continue, maintain and further refine the victim intake process, victim advocacy, civil legal process assistance, as well as provide focused prosecution of violent offenders. 1st Quarter: • Develop all appropriate contracts for involved partner agencies and develop any new procedural guidelines; • Maintain efficient service delivery to victims; 2nd Quarter: • Post and hire new staff if needed; • Provide training and orientation to staff as needed; 3rd Quarter: • Collect, evaluate and report on victim data, current practices and survey results to further develop program procedures and guide partners in program oversight; 4th – 8th Quarters: • Maintain service delivery and semi-annual assessment and evaluation of project.

Project Goals

Goal 1

Provide DV victims access to multiple agency resources: DA, Legal Aid, Clerk of Court, Family Services, Inc (victim service agency), Forsyth Co. Sheriff's Office, WS Police Dept at one central location, provide information, support and safety planning which enables the DV victim to break ties to a violent relationship. Client input into services will be a vital part of shaping ongoing service delivery.

Goal 2

Project Objectives

1. Project Objective:

SOS and its one-stop integrated services, will remain open and efficiently serve an increased number of victims and provide access, information regarding civil and criminal justice resources, victim advocacy and safety planning and referrals to multiple community agency services.

Performance Measure:

of victims accessing SOS services and # of referrals for additional services provided by partner

agencies will be tracked and compared to previous years data, both pre and post SOS.

Evaluation Method:

SOS client database from current and previous years

2. Project Objective:

Continue to conduct random satisfaction surveys of SOS victims and collect victim feedback, recommendations and input to ensure project is meeting victim needs. Feedback regarding services received helpfulness of information/resources in making critical decisions and victim report of increased safety.

Performance Measure:

Client surveys will be conducted on a random sampling of SOS clients.

Evaluation Method:

Random victim satisfaction surveys conducted, data collected and evaluated for service effectiveness. Results of victim satisfaction survey will be reviewed by partner agencies.

3. Project Objective:

The DA Domestic Violence Legal Assistant will provide referral information, including victim's compensation, to all victims they contact.

Performance Measure:

of victims per month where contact was attempted, # of victims actually contacted per month, # of victims provided with referrals per month, # of victims compensation applications provided per month.

Evaluation Method:

DADV database of all victims contacted, all victims provided with referrals, and all victim's compensation applications provided per month

4. Project Objective:

Deputy Clerk will assist all victims filing for a 50B or 50C by reviewing the complaint, assisting with the filing process, and presenting the 50B to the judge

Performance Measure:

of 50B applications filed/processed, # of 50C applications filed/processed.

Evaluation Method:

Clerk database of all filings of 50Bs and 50Cs, including dispositions

Project Sustainability Planning

Describe your formal, working sustainability plan for the project and how it will result in permanent operational funding (not GCC funding) once this grant ends.

Safe on Seven serves as model of best practice for domestic violence centers. Forsyth County, Forsyth County District Attorney, Forsyth County Clerk of Court, Legal Aid of NC, Family Services, Inc. & other partnering agencies continue to be committed to the continuation of SOS. Each agency is committed to seeking more permanent funding for these three positions. The SOS Partners will meet to 1) identify potential community areas of support and 2) further explore sustainability options 3) seek support options with state level agencies. Sources for this possible funding will include, but is not limited to the following: Legal Aid of NC, Forsyth County Commissioners, Winston Salem City Council, NC Administrative Office of the Courts & local foundations.

Project Budget Summary

Category	Total	Year 1 Total	Year 2 Total
CONTRACTUAL	\$284,835.20	\$142,417.60	\$142,417.60
EQUIPMENT	\$5,667.08	\$2,833.54	\$2,833.54
PERSONNEL	\$1,260.00	\$630.00	\$630.00
SUPPLIES	\$103,345.86	\$51,672.93	\$51,672.93
Total Budget:	\$395,108.14	\$197,554.07	\$197,554.07
(-)Match Funds:	-\$98,777.04	-\$49,388.52	-\$49,388.52
TOTAL FEDERAL REQUEST:	\$296,331.10	\$148,165.55	\$148,165.55

CRIME VICTIMS' SERVICES - Description of Match

Matching funds may include local, state or private funds, but not other federal funds. 25 % cash match or in-kind match required

Describe amount and source of cash or in-kind match:

In-kind donation 3459 sq ft of secure office space in the Hall of Justice at a cost of \$14 per sq ft = \$48,342.00. Donated furnishings for the victims room : 5 bankers chairs at \$75.00 each = \$375.00 and 2 TV's for the victims room(-for viewing informational DVD) at \$20.77 each = \$41.54 in-kind donation. Additional in-kind donation include intern/volunteer work totaling 70 hours, at \$9.00 per hour = \$ 630.00. Total match amount \$49,388.52.

Budget Details with In-Kind Match

This project requires a match of %. This can be either cash match or in-kind match. Please select the budget items you intend to provide in-kind or cash match for by clicking the In-Kind or Cash Match link to record the match for that line item.

Matching funds may include local, state or private funds, but not other federal funds.

Budget SubTotal	Match Required	Match Remaining	In-Kind Match SubTotal	Cash SubTotal
\$395,108.14	\$98,777.04	(\$0.01)	\$98,777.04	\$0.00

Please note: The Match required must be accounted for before you will be allowed to submit this application to GCC.

Short Description	Quantity	Unit Cost	Total	In-Kind Match Total	Cash Match Total
Bankers Chairs	5.00	\$75.00	\$375.00	\$375.00	\$0.00
Bankers Chairs::2nd Year	5.00	\$75.00	\$375.00	\$375.00	\$0.00
Work of Court position	2080.00	\$20.41	\$42,452.80	\$0.00	\$0.00
Work of Court position::2nd Year	2080.00	\$20.41	\$42,452.80	\$0.00	\$0.00
Coordinator position	2080.00	\$26.38	\$54,870.40	\$0.00	\$0.00

Coordinator position::2nd Year	2080.00	\$26.38	\$54,870.40	\$0.00	\$0.00
Downtown Office Space Match InKind	3453.00	\$14.00	\$48,342.00	\$48,342.00	\$0.00
Downtown Office Space Match InKind::2nd Year	3453.00	\$14.00	\$48,342.00	\$48,342.00	\$0.00
Forsyth Co DA legal assistant	2080.00	\$21.68	\$45,094.40	\$0.00	\$0.00
Forsyth Co DA legal assistant::2nd Year	2080.00	\$21.68	\$45,094.40	\$0.00	\$0.00
NCAOC contract hardware/software support services	2.00	\$904.00	\$1,808.00	\$0.00	\$0.00
NCAOC contract hardware/software support services::2nd Year	2.00	\$904.00	\$1,808.00	\$0.00	\$0.00
NCAOC contract office supplies Clerk of Court	1.00	\$787.00	\$787.00	\$0.00	\$0.00
NCAOC contract office supplies Clerk of Court::2nd Year	1.00	\$787.00	\$787.00	\$0.00	\$0.00
NCAOC contract office supplies DA Legal Assistant	1.00	\$1,226.99	\$1,226.99	\$0.00	\$0.00
NCAOC contract office supplies DA Legal Assistant::2nd Year	1.00	\$1,226.99	\$1,226.99	\$0.00	\$0.00
NCAOC contract Phone line and data connectivity	2.00	\$492.00	\$984.00	\$0.00	\$0.00
NCAOC contract Phone line and data connectivity::2nd Year	2.00	\$492.00	\$984.00	\$0.00	\$0.00
NCAOC Postage Clerk of Court	1.00	\$470.97	\$470.97	\$0.00	\$0.00
NCAOC Postage Clerk of Court::2nd Year	1.00	\$470.97	\$470.97	\$0.00	\$0.00
NCAOC postage DA Legal Assistant	1.00	\$470.97	\$470.97	\$0.00	\$0.00

NCAOC postage DA Legal Assistant::2nd Year	1.00	\$470.97	\$470.97	\$0.00	\$0.00
Salaries: Volunteers	70.00	\$9.00	\$630.00	\$630.00	\$0.00
Salaries: Volunteers::2nd Year	70.00	\$9.00	\$630.00	\$630.00	\$0.00
small TV for victims room	2.00	\$20.77	\$41.54	\$41.52	\$0.00
small TV for victims room::2nd Year	2.00	\$20.77	\$41.54	\$41.52	\$0.00

First Year Job Information

Job Title: Volunteers

Position Type: Volunteer

Professional Licensure:

Job Type: Part Time

Time Spent: 2

Employee/Contractor/Volunteer Name: Karen Starling Womble Carlyle volunteers

Job Duties:

Data entry of all demographic information victims seeking services at Safe on Seven. Womble Carlyle volunteers a understanding legal paperwork for DVPO and court process.

Fringe Benefits: NA

Job Title: Clerk of Court position

Position Type: Contractual

Professional Licensure:

Job Type: Full Time

Time Spent: 100

Employee/Contractor/Volunteer Name:

Job Duties:

Deputy Clerk will assist all victims filing for a 50B or 50C by reviewing the complaint, assisting with the filing proce 50B to the Judge. Deputy Clerk will: 1)act as liaison between SOS, the victim & judges 2)execute & process civil cas

& maintain statistics for all DVPO cases.

Fringe Benefits:

Salary \$29,780, FICA 7.65% 2278, Retirement 15.39% \$4,583, Health estimated average \$5,800,

Job Title: Forsyth Co DA legal assistant

Position Type: Contractual

Professional Licensure:

Job Type: Full Time

Time Spent: 100

Employee/Contractor/Volunteer Name:

Job Duties:

The District Attorney Domestic Violence Legal Assistant (DADVLA) will:1)make contact with the victim immediately violence arrests are made to assess safety, 2)provide information on court processes & victim compensation/notify victim of court dates, 4)obtain information to present to the judge regarding immediate concerns with respect to safety & 5)prepare the DA file for court(police reports, statements, photos, defendant's criminal record).

Fringe Benefits:

Salary \$31,934; FICA 7.65% \$2,443; Retirement 15.39% \$4,914; Health Ins \$5,800.

Job Title: Coordinator position

Position Type: Contractual

Professional Licensure:

Job Type: Full Time

Time Spent: 100

Employee/Contractor/Volunteer Name:

Job Duties:

The Project Coordinator (employed by the Family Services, Inc, the local DV service agency) will:1)provide oversight members & staff of the collaborative partnership,2)direct services for advocacy,3)convene the SOS partner meeting & the Offender Accountability sub-committee,4)review client report danger assessments,5)conduct grant management collection and reporting of data

Fringe Benefits:

Salary \$ 41,548; FICA 7.65% \$3,226.08; Pension 5% \$2,108.55; 403B 2.60% \$1,096.45; Life Ins 0.25% \$105.43; Disa \$400.63;

Health Ins 10.74% \$4,529.17; Workmans Comp 1.67% \$704.26.

Second Year Job Information

Job Title: Volunteers

Position Type: Volunteer

Professional Licensure:

Job Type: Part Time

Time Spent: 2

Employee/Contractor/Volunteer Name: Karen Starling Womble Cariyle volunteers

Job Duties:

Data entry of all demographic information victims seeking services at Safe on Seven.Womble Cariyle volunteers as understanding legal paperwork for DVPO and court process.

Fringe Benefits:

Job Title: Clerk of Court position

Position Type: Contractual

Professional Licensure:

Job Type: Full Time

Time Spent: 100

Employee/Contractor/Volunteer Name:

Job Duties:

Deputy Clerk will assist all victims filing for a 50B or 50C by reviewing the complaint, assisting with the filing proce 50B to the Judge.Deputy Clerk will: 1)act as liaison between SOS, the victim & judges 2)execute & process civil cas & maintain statistics for all DVPO cases.

Fringe Benefits:

Salary \$29,780, FICA 7.65% 2278, Retirement 15.39% \$4,583, Health estimated average \$5,800,

Job Title: Forsyth Co DA legal assistant

Position Type: Contractual

Professional Licensure:

Job Type: Full Time

Time Spent: 100

Employee/Contractor/Volunteer Name:

Job Duties:

The District Attorney Domestic Violence Legal Assistant (DADVLA) will:1)make contact with the victim immediately violence arrests are made to assess safety, 2)provide information on court processes & victim compensation/notil victim of court dates, 4)obtain information to present to the judge regarding immediate concerns with respect to safety & 5)prepare the DA file for court(police reports, statements, photos, defendant's criminal record).

Fringe Benefits:

Salary \$31,934; FICA 7.65% \$2,443; Retirement 15.39% \$4,914; Health Ins \$5,800.

Job Title: Coordinator position

Position Type: Contractual

Professional Licensure:

Job Type: Full Time

Time Spent: 100

Employee/Contractor/Volunteer Name:

Job Duties:

The Project Coordinator (employed by the Family Services, Inc, the local DV service agency) will:1)provide over sig members & staff of the collaborative partnership,2)direct services for advocacy,3)convene the SOS partner meetii & the Offender Accountability sub-committee,4)review client report danger assessments,5)conduct grant manage collection and reporting of data

Fringe Benefits:

Salary \$ 41,548; FICA 7.65% \$3,226.08; Pension 5% \$2,108.55; 403B 2.60% \$1,096.45; Life Ins 0.25% \$105.43; Disa \$400.63;

Health Ins 10.74% \$4,529.17; Workmans Comp 1.67% \$704.26.

Project Certifications

that federal funds will not be used to supplant or replace funds or other resources that would otherwise be available for the purpose of the Crime Grants, Victims of Crime Act, Violence Against Women Act, or Children's Justice projects.

Employment Opportunity Program

that the applicant/grantee has formulated an Equal Opportunity Program, which is dated 06/22/2011 in accordance with 48 C.F.R. 42.301, et seq., Subpart E, and that it is on file in the office of:

1000 North Salisbury Street Winston Salem, NC 27101

Annual Audit:

that a copy of the annual audit (required) will be submitted to the Office of State Auditor and the Department of Justice.

Project Reports:

that a completed progress report (provided in the GCC Grant Award Package) will be submitted at the end of each quarter and the project director certifies that quarterly reports will be submitted.

Eligible to Receive Federal Funds:

that neither grant applicant nor any of its officers, directors or consultants are presently debarred, proposed for debarment, or otherwise excluded from receiving federal funds. If the director cannot make this certification, an explanation must be provided.

and, the applicant will not necessarily be denied participation in this program. The certification or explanation will be considered in connection with the Governor's Crime Commission as to whether or not to approve the application. However, if neither the certification nor an explanation is rejected.]

Anti-Lobbying: (for agencies receiving \$100,000 or more)

The applicant certifies that (1) no Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the making of any Federal grant, the making of any Federal loan, the entering into of any agreement; (2) If any non-Federal functionary or person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of a member of Congress in connection with this Federal grant, the project director shall complete and submit Standard Form 278, "Disclosure of Potential Conflicts of Interest," in accordance with its instructions

Drug-Free Workplace Compliance: (for state agencies only)

The applicant certifies that (1) a drug-free workplace awareness program was held on and/or will be held annually on which all grant project employees of the agency, including an attendance sheet signed by all employees, will be provided to the Governor's Crime Commission; (2) the applicant has published notifying employees that any unlawful involvement with a controlled substance is prohibited in the grantees workplace and will discipline any employees who violate this rule; (3) all employees will receive a copy of this notice; (4) all employees must agree to abide by the agency's drug-free workplace policy; (5) any criminal drug statute conviction for a violation occurring in the workplace within 5 days of the conviction; (6) within 10 days of receiving notice from the Governor's Crime Commission of an employee's conviction; (7) any employee so convicted will be disciplined or required to complete a drug-free workplace course; and (8) the applicant will make a good faith effort to maintain a drug-free workplace, in accordance with the requirements of Title 35A, Article 1, Drug Abuse Act of 1988.

Compliance With General Statute 114-10.01: (for law enforcement agencies only)

The applicant certifies that the implementing agency is presently in compliance and will remain in compliance with the traffic stop reporting provisions of General Statute 114-10.01 for the duration of the funded project. An agency may be in compliance with the reporting provisions of General Statute 114-10.01 if the agency is a division of Criminal Statistics, North Carolina Department of Justice, or where the agency does not meet any of the statutory criteria for law enforcement agencies currently required to report traffic stop information may be found at <http://www.ncdoj.gov/Agencies>

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