

**FORSYTH COUNTY**  
**BOARD OF COMMISSIONERS**

**BRIEFING  
DRAFT**

MEETING DATE: JUNE 12, 2017

AGENDA ITEM NUMBER: 14

**SUBJECT: RESOLUTION AUTHORIZING EXECUTION OF A LEASE AGREEMENT BETWEEN FORSYTH COUNTY AND EMPOWERING LIVES GUARDIANSHIP SERVICES LLC FOR LEASE OF COUNTY OWNED PROPERTY (A PORTION OF 725 N. HIGHLAND AVENUE)**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:**

**SUMMARY OF INFORMATION:**

ATTACHMENTS:  YES  NO

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
COUNTY MANAGER

**RESOLUTION AUTHORIZING EXECUTION OF A LEASE AGREEMENT BETWEEN  
FORSYTH COUNTY AND EMPOWERING LIVES GUARDIANSHIP SERVICES LLC  
FOR LEASE OF COUNTY OWNED PROPERTY  
(A PORTION OF 725 N. HIGHLAND AVENUE)**

**WHEREAS**, Forsyth County owns real property located at 725 N. Highland Avenue, Winston-Salem, N.C. in which it intends to execute a one-year lease with two one-year options to renew 660 square feet of office space located on the ground floor, in room numbers G14, G14A, G14B, G15, G16, and G17, at an annual rental of \$7,260 payable in equal monthly installments; and

**WHEREAS**, Empowering Lives Guardianship Services LLC desires to execute a one-year lease agreement with Forsyth County with two one-year options to renew under the above terms; and

**WHEREAS**, pursuant to the provisions of N.C.G.S. 160A-272, a thirty-day notice has been given by publication describing the property to be leased or rented, stating the annual rental or lease payments, and announcing the Forsyth County Board of Commissioners' intent to authorize the lease or rental at its June 12, 2017 regular meeting; and

**WHEREAS**, the above-described property will not be needed by Forsyth County during the term of the proposed lease;

**NOW, THEREFORE, BE IT RESOLVED** by the Forsyth County Board of Commissioners that the above-described property will not be needed by Forsyth County during the term of the proposed lease.

**BE IT FURTHER RESOLVED** that the Chairman or County Manager and the Clerk to the Board are hereby authorized to execute the above-described Lease Agreement, on behalf of Forsyth County, with Empowering Lives Guardianship Services LLC, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney. The original Lease Agreement is attached hereto and incorporated herein by reference.

Adopted this the 12<sup>th</sup> day of June 2017.

PUBLIC NOTICE OF INTENT TO AUTHORIZE  
THE LEASE OF COUNTY OWNED PROPERTY  
(A PORTION OF 725 N. HIGHLAND AVENUE)

Notice is hereby given pursuant to the provisions of N.C.G.S. 153A-176 and 160A-272, that the Forsyth County Board of Commissioners, at its regular meeting scheduled for Monday, June 12, 2017 at 2:00 p.m. in the Commissioners' Meeting Room on the fifth floor of the Forsyth County Government Center located at 201 N. Chestnut Street in Winston-Salem, N.C., intends to authorize the execution of a lease of Forsyth County owned real property with Empowering Lives Guardianship Services LLC as Tenant. The proposed term of the lease would be one year, renewable for two one-year periods.

The real property to be leased by Forsyth County to Empowering Lives Guardianship Services LLC consists of 660 square feet located at 725 N. Highland Avenue, Winston-Salem, N.C. on the ground floor of the building in room numbers G14, G14A, G14B, G15, G16, and G17. The annual rent under the proposed lease is \$7,260.00 per year.

The property identified herein will not be needed by Forsyth County for other County purposes during the term of the proposed lease.

This notice shall be published once at least thirty (30) days prior to the regular meeting date in which it is considered.

This the 20<sup>th</sup> day of April, 2017.

FORSYTH COUNTY

By: \_\_\_\_\_  
Carla D. Holt  
Clerk to the Board